

## My Baby Steps Academy COVID-19 - Pandemic Policy For New & Returning Parents In Attendance

Dear My Baby Steps Academy Parents,

We have updated and revised our COVID-19 policies and procedures in effort to maintain our operations as safe as possible. The majority of these policies are recommended by the CDC, Health Department and Virginia Department of Social Services. This revised list is effective immediately. Please read and acknowledge each item below by signing and returning it to: [admin@mybabystepsacademy.com](mailto:admin@mybabystepsacademy.com) and or in person on your next drop off.

I, \_\_\_\_\_, parent of \_\_\_\_\_ .  
Understand that the following list is true for my family to the best of my knowledge:

- • I will make sure to assign my child “school only” shoes. These shoes are only to be worn to the school and should not be used to walks around the neighborhood, parks, etc. They should be taken off as soon as they arrive at school and when returning back home.
- • I will not bring unnecessary items into the program. This includes toys from home.
- • I will inform the school via text at 703-927-5589 when I am on my way to pick up my child so my child will be ready, and to reduce contact with other families and staff members.
- • I will make sure to wear a face mask when coming into contact with staff member during drop off and pick up (unless medically exempt).
- • I will not enter the classrooms, except for preauthorized circumstances as defined by the program Director/Owner.
- • If I bring my child, it is because everyone in our home is healthy and symptom free, with no known exposure to COVID19.
- • I agree for my child to be screened for signs of illness daily. This includes temperature checks. If my child has a temperature 99.5 and above, has a cough, shortness of breath, sore throat, or diarrhea they will be kept home.
- • Fever reducers will not be given to my child on any day of attendance, regardless of reason for fever reducer
- • If my child shows signs of illness during care, I, or another authorized person, will retrieve my child within 60 minutes.
- • I will wait my turn to enter the program, and practice proper social distancing while on program premises.
- • I will thoroughly wash my and my child’s hands before dropping off, prior to picking up, and as soon as we return home.
- • Only one guardian is permitted per family at drop off and pick up.
- • I understand this situation is fluid and subject to change per state, other local authority, and program needs.
- I will provide up-to date signed or stamped vaccinations record to My Baby Steps Academy upon completion of required vaccines. In the event that I have to delay giving the vaccine to my child I will keep him/her home until the vaccination is completed.
- • I understand failure to follow these new safety guidelines may result in termination.

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Parent/guardian signature Date